

**TOWN OF ST. LEO**  
**REGULAR COMMISSION MEETING**  
**MARCH 11, 2013**  
**7:00 PM**

**OPENING**      Mayor Hamilton

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Mayor Hamilton

**ROLL CALL**    Donna DeWitt, O.S.B. – Mayor Pro Tem  
James Hallett, O.S.B. - Commissioner  
William E. Hamilton - Mayor  
John “Jack” Gardner – Commissioner  
Robert Courtney – Commissioner

**STAFF**        Joan Miller - Town Clerk  
Patricia Petruff, Esquire – Attorney

<b><u>GUESTS</u></b>	James Wells	Robert Inslee
	Sean VanGuilder	Greg Smith
	Fay McKean	Doug Torres
	Brian Williams	Deputy Arnew, PCSO
	Captain Armstrong, PCSO	James Adcock
	Nicholas Bliesner	Nathan and Becky Walbridge

**MINUTES**      **MOTION: TO APPROVE THE MINUTES OF THE REGULAR  
COMMISSION MEETING ON FEBRUARY 11, 2013.**  
**MOTION BY:**            Commissioner Gardner  
**SECOND:**                Commissioner Hallett  
Discussion.  
**VOTE:**                    Unanimous for Approval, 5/0

**EXPENSES AND BUDGET REVIEW**

**MOTION: TO ACCEPT FINANCIAL REPORT DATED  
MARCH 11, 2013.**  
**MOTION BY:**            Commissioner Hallett  
**SECOND:**                Commissioner DeWitt  
Discussion.  
**VOTE:**                    Unanimous for Approval, 5/0

**MAYORS REPORT**

**PCSO** Captain Armstrong of the Pasco County Sheriff Office introduced himself to the Commission and guests. He replaces Captain Corbin who has moved on to another position. Captain Armstrong is District Commander of all Sheriff Office issues on the East side of CR 41.

**AUDIT** Brian Williams, CPA, presented the Annual Town Independent Audit Report for the year ended September 30, 2012. Williams explained the audit, section by section, and stated that there were no deficiencies, remarks or irregularities to report.  
The Commission gave approval accepting the report.

**PROCLAMATION 13-02 Older Americans Month**

Mayor Hamilton read Proclamation 13-02 recognizing the value of older adult citizens and proclaiming May as Older Americans Month.

**ORDINANCE 13-04 FINAL READING**

Mayor Hamilton read Ordinance 13-04 by title only.

**AN ORDINANCE OF THE TOWN OF ST. LEO, FLORIDA,  
AMENDING ORDINANCE 10-02 BY PROVIDING FOR A  
SEPARATE SCHEDULE FOR RE-INSPECTION FEES;  
DELETING THE FEE UNDER INSEPCION FEE TYPE  
LABELED "RE-INSPECTION (OTHER THAN ANNUAL)";  
PROVIDING A SEPARATE SCHEDULE FOR FEES FOR  
COMMENCING WORK OR CONDUCTING AN EVENT  
WITHOUT A PERMIT; PROVIDING FOR SEVERABILITY AND  
PROVIDING FOR AN EFFECTIVE DATE.**

The Public Hearing was opened. Upon having no discussion the Public Hearing was closed.

**MOTION BY:**

Commissioner Hallett

**SECOND BY:**

Commissioner Gardner

Discussion.

**VOTE: Passed 5/0**

DeWitt-aye, Hallett-aye, Gardner-aye,  
Hamilton-aye, Courtney-aye

**COMMISIONERS REPORT**

Commissioner Gardner reported that after inspecting the small wash-out on Pompanic that some fill is required. Our maintenance person or the City of San Antonio staff will be approached to repair the area. The erosion of the hill on the south side of Town Hall was discussed. If an additional 5 feet is paved with a Type D curb and two parking spaces are created on the west side of the building, the cost is estimated to be in the \$7,000 - \$8,000 range. Quotes will be obtained.

Commissioner Gardner told the commissioners that he had met with Ronnie Deese of Lake Jovita Subdivision. Their discussion included taxes that are being paid by residents who are not receiving services, and the cost of the Pasco County Sheriff Office contract paid by St. Leo and San Antonio. This topic will be brought up at a future meeting.

**ATTORNEYS REPORT**

Attorney Petruff spoke to all commissioners and candidates about the Florida Sunshine Law and encouraged everyone to become familiar with the requirements of the law. She reminded commissioners that they cannot speak to one another outside of a public, advertised meeting about topics that they may have to vote on at a future time. She also spoke about letters, notes, emails and text messages as public record and said that all communication with others and all public records should go to the Town Clerk.

**CLERKS REPORT**

Triploid Grass Carp will be delivered by the end of this week. The Community Development Block Grant Application has been received and will be submitted to Pasco County for consideration. These funds can be used to off-set the cost of specific projects that Jan Norsoph works on.

**NEW BUSINES**

**A Cup of Organic**

Doug Torres has nearly completed all additional items requested by the Town Planner. He asked that the commission reconsider the amount of signage, he is presently 3.32 square feet over the permitted 80 square feet.

Commissioner Courtney said that he is concerned about traffic congestion in that area of St. Leo. Mr. Torres said that the Florida Department of Transportation thoroughly reviewed and approved the project.

**MOTION: TO APPROVE THE REVISED SITE PLAN FOR A CUP OF ORGANIC WITH THE SIGNAGE OF APPROXIMATELY 84 SQUARE FEET.**

**MOTION BY:**

Commissioner Hallett

**SECOND BY:**

Commissioner Gardner

**VOTE:**

Approved 4/1, Courtney - nay

**NEW BUSINESS**

**Fire/Rescue Station No. 27**

A ribbon-cutting ceremony will be held on Thursday, March 14, 2013 at 12:30 pm in San Antonio at the new fire station. Everyone is invited.

**ADJOURNMENT**

**MOTION: TO ADJOURN MEETING AT 8:05 P.M.**

**MOTION BY:** Commissioner Gardner

**SECOND BY:** Commissioner DeWitt

Discussion.

**VOTE:** Unanimous for Approval, 5/0

Respectfully, Joan Miller, M.M.C.